

## VACANCY ANNOUNCEMENT

National Consulting for Business & Management Solutions (Private) Limited is inviting applications for 30 posts under contract basis Program. Eligibility criteria is as under: -

S.No.	Position	Qualifications	Duty Station	Age Limit
1	<b>Account Assistant</b>  Expected Salary:  (Rs. 15,000 to 20,000)  Contract Duration  (12 Month)	<ul style="list-style-type: none"> <li>- B-Comm/BBA with minimum 60% marks and must have knowledge of accounting process and knowledge related to IT (Recognizes Certificate in MS-Office + Intern from Government Institute of at least six weeks).</li> <li>or</li> <li>- ACCA /CA-Inter</li> <li>- SAP Certification will be preferred</li> </ul>	<b>Quota: Merit</b>  Attock =03  Chakwal=04  Jhelum= 04  Rawalpindi=05  Islamabad=05  Gujranwala=05  Sialkot=04	Max age  35 years

### General Terms and Conditions:

1. No TA/DA will be admissible for written test / interview. Only shortlisted applicants will be called for test/Interview.
2. Incomplete applications, and those received after the closing date or received by hand will not be entertained.
3. Applicants shall present his / her original documents along with set of attested copies of the Degrees / Certificate by HEC / recognized Board / Universities / Institutes and other relevant documents at the time of interview. In case any information furnished by the applicant is found fake or bogus, his/her candidature shall stand cancelled and legal action shall be taken against him/her at any stage.
4. The Competent Authority reserves the right to cancel/postpone recruitment process or reduce number of posts at any stage.

### How to Apply:

1. Interested candidates may apply online through official website of **NCBMS College & Testing Services (Pvt.) Ltd. Web: [www.ncbms.edu.pk](http://www.ncbms.edu.pk)** and send duly completed form alongwith test fee challan directly to NCBMS College and Testing Services P.O Box No.1064 Islamabad.
2. Please submit your test fee (**Challan available on NCBMS website**) through prescribed deposit slip in any online branch of designated bank. Deposited amount is non-refundable / non-transferable.
3. Applicants are advised to regularly check the website mentioned above for important announcement (procedure for Roll No. Slip / Screening Test Schedule / Result etc) related to recruitment against above posts.

**Manager Testing Services**  
**24-D, 1<sup>st</sup> Floor, Rashid Plaza, Jinnah Avenue, Blue Area,**  
**Islamabad**  
**Ph: 051-2272636-8**